

April 16, 2019 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Rohwedder, Supervisors Oswald, Eaken, Manternach, and Zirkelbach (as indicated).

Moved by Oswald seconded by Eaken to approve the minutes of the April 9, 2019 and April 12, 2019 meetings. All aye. Motion carried.

Moved by Zirkelbach seconded by Manternach to approve claims #1904-0136 through #1904-0406. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to authorize the Chairman to sign a letter to the Iowa Department of Human Services requesting verification of eligibility for a property taxpayer for property tax suspension pursuant to Iowa Code Section 427.9. All aye. Motion carried.

Moved by Eaken seconded by Manternach to approve, and place on file, the Recorder's Report of Fees Collected for the quarter ending March 31, 2019. All aye. Motion carried. [2019-039]

Supervisor Manternach shared a request from the Board of Health Administrator regarding a request to purchase additional chairs for the Board of Health meeting area.

The Board discussed recent and upcoming committee meetings.

The Land Use Administrator met with the Board to review a recommendation from the Planning and Zoning Commission to rezone two properties, and to present three applications for special permitted uses to be considered by the Board of Adjustment at their meeting later in the day.

Moved by Oswald seconded by Zirkelbach to set a public hearing at 9:15 a.m. on May 7, 2019 on a proposal by applicant Brandon J. Schmitt to rezone property described as Parcel 2001-91 in the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ [Auditor's note: should be NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ - notice of hearing was published correctly] in Section 4 of Madison Township (tax parcel 11 04 326 009); containing approximately 6.17 acres, from the A-Agricultural District to the R-Residential District; said proposal having been approved by the Jones County Planning and Zoning Commission on April 15, 2019; the proposal would make a permanent change to the zoning classification of the property, and amends the Jones County Zoning map. All aye. Motion carried.

Moved by Eaken seconded by Manternach to set a public hearing at 9:15 a.m. on May 14, 2019 on a proposal by the City of Monticello as applicant, and owner Jason Rauen, to rezone property described as Parcel 2009-98 in the NW $\frac{1}{4}$ SW $\frac{1}{4}$ [Auditor's note: should be NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ - notice of hearing was published correctly] in Section 14 of Lovell Township (tax parcel 02 14 400 013) [Auditor's note: should be tax parcel 02 14 400 031 - notice of hearing was published correctly]; containing approximately 5.58 acres, from the R-Residential District to the P-Public District; said proposal having been approved by the Jones County Planning and Zoning Commission on April 15, 2019, subject to a conditional zoning agreement; the proposal would make a permanent change to the zoning classification of the property, and amends the Jones County Zoning map. All aye. Motion carried.

Chris Nelson, Shive-Hattery Architecture and Engineering, met with the Board to review the bids received at the April 9, 2019 meeting for courthouse site improvements.

Moved by Manternach seconded by Oswald to accept a bid from Eastern Iowa Excavating and Concrete, LLC in the amount of \$86,804 to replace the sidewalk, stairs, handicapped ramp, and retaining wall at the west entrance of the Jones County Courthouse. All aye. Motion carried.

Moved by Manternach seconded by Oswald to reject the bid from Tricon General Construction, Inc. in the amount of \$48,700 for waterproofing of the mechanical room at the Jones County Courthouse, as the bid was considerably higher than the project engineer's estimate, and to note that no other bids were received for the project. All aye. Motion carried.

The Engineer met with the Board for the bid opening for pavement marking and contract rock.

Moved by Oswald seconded by Zirkelbach open bids at 9:40 a.m. for pavement marking. All aye. Motion carried.

Bids for pavement marking were received from Iowa Plains Signing, L.L. Pelling, and Vogel Traffic Services.

Moved by Oswald seconded by Zirkelbach to award the bid for pavement marking to Vogel Traffic Services in the amount of \$80,079.38 (\$75,139.35 for Jones County and \$4,320.03 for the cities of Anamosa and Monticello), subject to review by the Engineer, and to authorize the Chairman to sign the contract documents. All aye. Motion carried. [2019-040] [Auditor's note: motion amended April 23, 2019 to reflect the following amounts due to a calculation error by the vendor: \$80,077.95 (\$75,759.35 for Jones County and \$4,318.60 for the cities of Anamosa and Monticello).]

Moved by Zirkelbach seconded by Eaken to open bids at 9:50 a.m. for placement of road rock on approximately 184 miles of various secondary roads. All aye. Motion carried.

Bids were received from Bard Materials, River City Stone, Weber Stone, and Wendling Quarries. Action will be taken to award bids at the April 23, 2019 to allow the Engineer time to review the bids and determine the low bidder for each road segment.

The Engineer provided updates on the 140th Ave. bridge replacement project, and resumption of work on the County Rd. E45 and Wapsipinicon Trail and Shaw Rd. projects; provided information regarding acquisition of right of way from the Iowa Dept. of Natural Resources for the Shaw Rd. bridge replacement and resurfacing project and interest from bidders for the same project; spring road conditions; preparation of bid documents for a motor grader purchase; and use of a heavy equipment auction site for sale of used motor graders.

Chairman Rohwedder inquired about responsibility for placement of road closed signs.

Moved by Oswald seconded by Zirkelbach to appoint the Board Chairman, Vice-Chairman, Attorney, Auditor, Conservation Director, Engineer, JETS Director, and Sheriff to a committee to review the County's property and casualty insurance program, and risk management policy. All aye. Motion carried.

The Board discussed a change to the Purchasing Policy proposed by the Engineer to allow the Secondary Road Department to be exempt from the provisions of the Purchasing Policy. The Attorney and Auditor participated in the discussion and expressed their concerns regarding the requested exemption. The matter will be further discussed at the April 23, 2019 meeting.

The Auditor provided information from Shive-Hattery Architecture and Engineering regarding the jail staffing analysis, noting the firm would proceed as requested by the Board.

Supervisor Oswald provided an update on signage for the JETS building.

Moved by Eaken seconded by Manternach to adjourn the regular meeting at 10:30 a.m. to allow time for the Board and Auditor to travel to the Engineer's Office for a scheduled work session.

Moved by Eaken seconded by Manternach to reconvene the Board meeting (as a work session) at 10:50 a.m. at the Engineer's Office. All aye. Motion carried.

Present Chairman Rohwedder, Supervisors Oswald, Eaken, Manternach, and Zirkelbach (as indicated).

The Engineer, Road Maintenance Superintendent, and Assistant to the Engineer, met with the Board to discuss policies, procedures, and concerns related to the operation of the Secondary Road Department, road maintenance operations, and road projects. More specifically the topics reviewed were winter road maintenance and snow and ice removal operations, particularly during early February 2019, the differences in motor grader operators and the differences in the physical characteristics of the various routes which impact the ability and time needed to clear and maintain the roads in each route, provisions for emergency services for medical needs and

farming operations, comparisons to road operations in adjacent counties, shop facilities, funding, and communications and public relations.

Supervisor Zirkelbach left at 12:00 noon.

The Board expressed their appreciation for the efforts of the Secondary Road Department during the unusually harsh winter and spring weather and resulting road conditions.

Moved by Eaken seconded by Oswald to adjourn at 12:07 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor

Ned Rohwedder, Chairman