

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

February 4, 2021

SERVICE BOARD MEMBERS

NV= nonvoting, **Bold lettering** indicates those in attendance at this meeting

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
Mike O'Connor	Morley	Roxanne Tapken	Martelle
Kevin Rohwedder	Olin Fire District	John Machart	Anamosa
Rex Andrews	Madison Township	Steve Agnitsch	Wyoming (A)
Russ Benke	Onslow	Britt Smith	Monticello
Jacob Koch	Mechanicsville	Brandon Siggins	Lisbon
Bert Kraai	Cascade	Brenda Leonard	Jones County EMA
Jean McPherson	Olin (Ambulance)	Greg Graver	Jones County Sheriff
Sheila Frink NV	Anamosa Area Amb.	Jake Lindauer NV	Lisbon/MtVernon Amb.

VISTORS in Attendance:

Jeff Carstensen-Oxford Junction Councilor

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Chairman Coon called the meeting of the 911 Service Board Zoom meeting to order at 6:48 PM.

Motioned by Machart, 2nd by Benke to approve the agenda. All aye. Motion carried.

Past Minutes of January 7, 2021

Motioned by Benke, 2nd by Machart to approve the minutes. All aye. Motion carried.

Budget Report

Schwab reported financials through January: Fund balance stands at \$318,160.63 Revenue stood at \$132,893.58, Expenses stood at \$135,344.05.

Motioned by Machart, 2nd by Benke to approve the budget report as presented. All aye. Motion carried.

Public Hearing – Proposed Jones County 911 Service Board FY21 Amended Budget

Motioned by Machart, 2nd by Tapken to open the public hearing regarding the FY21 Amended Budget proposal at 6:56 PM. All aye. Motion carried.

Comment Period – Schwab reported that no comments were received in the office either verbal or written.

Motioned by Benke, 2nd by Tapken to close the public hearing regarding the FY21 Amended Budget proposal at 6:57 PM. All aye. Motion carried.

Motioned by Swisher, 2nd by Benke to adopt the FY21 amended budget. All Aye. Motion carried.

Public Hearing – Proposed Jones County 911 Service Board FY22 Budget

Motioned by Tapken, 2nd by Machart to open the public hearing regarding the FY22 Budget proposal at 6:58 PM. All aye. Motion carried.

Comment Period – Schwab reported that no comments were received in the office either verbal or written.

Motioned by Benke, 2nd by Machart to close the public hearing regarding the FY22 Budget proposal at 6:59 PM. All aye. Motion carried.

Motioned by Swisher, 2nd by Machart to adopt the FY22 budget. All Aye. Motion carried.

Maintenance of Courthouse Generator, Possible change in Vendor

This topic was brought up as the coordinator has been dissatisfied with the service and especially the cost of the service we have been getting. At this time Schwab suggested tabling this discussion as Sheriff Graver had questions that have not been fully answered.

Follow on discussion centered on what maintenance specifications/requirements were expected. At this point Schwab said at least meeting the minimum checklist that has been used by the current provider, Cummins, as the baseline. It was pointed out by Graver that the generator is a critical component for safe operation of the sheriff's office. If the facility is without power and the generator fails to work arrangements have to be made to ensure dispatch is operational and that the jail has power otherwise inmates must be transported to other facilities. Swisher advised that he was contacted by an individual that works for Altorfer and that they would be interested in offering a quote. Additionally, it was discussed that the generator is so critical that we should probably have some backup lined up so that if the generator were to go down and not be repairable in an expedient manner (assuming normal operating power had been severed) that we have an agreement in place with someone that a portable generator could be placed on site, within an acceptable time frame and for any term required. Schwab pointed out that we do not have any contractual agreement at this time and to get one will be pricey. Graver stated that all it would take is once issue and the expense would be warranted. Schwab was given the action to research, contact service providers, and make recommendations to the board.

Nomination/election for Jones County 911 Service Board Chairman (Three Year Term)

Benke nominated Denny Coon to be chairman, Seconded by Swisher, all nominations closed. Unanimous vote to elect Denny Coon as chairman through February 2024.

Nomination/election for Jones County 911 Service Board Vice Chairman (Three Year Term)

Benke nominated Jeff Swisher to be chairman, Seconded by Leonard, all nominations closed. Unanimous vote to elect Jeff Swisher as Vice chairman through February 2024.

Other Items of Interest

EMS P25 capability was discussed. Ambulance services are gearing up, but we are not sure how close any agency that services Jones County is to being operational. We need to get this going. Graver pointed out that Law enforcement is planning to switch to P25 next month.

Motioned by Benke, 2nd by Swisher to adjourn the meeting at 7:13 PM. All aye. Motion carried.

Next Meeting – March 4, 2021

Recorded by:

Gary Schwab

Jones County 911 Coordinator