

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

September 2, 2021

SERVICE BOARD MEMBERS

Bold lettering indicates those in attendance at this meeting.

Voting Membership

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
Mike O'Connor	Morley	Roxanne Tapken	Martelle
Kevin Rohwedder	Olin Fire District	John Machart	Anamosa
Rex Andrews	CJ Rural Fire Brd.	Britt Smith	Monticello
Jacob Koch	Mechanicsville	Brenda Leonard	Jones County EMA
Bert Kraai	Cascade	Greg Graver	Jones County Sheriff
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

Non-Voting Membership

Sheila Frink	Anamosa Area Amb.	Jake Lindauer	Lisbon/MtVernon Amb.
John Vacek	Wyoming Fire Co.	Russ Benke	Midland Ambulance

VISITORS in Attendance:

None

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Chairman Coon called the meeting of the 911 Service Board Zoom meeting to order at 7:18 PM.

Motioned by Swisher, 2nd by Machart to approve the agenda. All Aye. Motion carried.

Past Minutes of May 6, 2021

Motioned by Swisher, 2nd by Machart to approve the minutes. All Aye. Motion carried.

Budget Report

Schwab reported financials for the year through August: Fund balance stands at \$267,727.23 Revenue stood at \$76,020.90, Expenses stood at \$216,401.00.

Motioned by Leonard, 2nd by Machart to approve the budget report as presented. All Aye. Motion carried.

GIS Computers

Schwab presented a quote for three GIS computer replacements for the Dispatch center of \$3,813 from EnCompass. Schwab explained that the present computers have been in place since 2013. They run 24/7. Recently Station 2 went down, Lisa Mootz was able to get it recovered.

Motioned by Leonard, 2nd by Swisher to approve the replacement of the GIS computers at a cost not to exceed \$5,000. All Aye. Motion carried.

County Maps

Schwab reported the current county map inventory is about eight maps. In the last two years there has only been about six requests. And is wondering if it is worth getting new maps printed. The current map is a 2010 vintage. Leonard advised that the maps are an important tool for EMA and disaster tracking and mitigation efforts. After discussion the board consensus was to get quotes for updating and printing a quantity of 100 maps.

Cedar County Request

Schwab advised the board that Cedar County is going to upgrade their communications system and going with SARA. I have been contacted by a RaCom representative regarding the possibility of using the Amber tower as a relay (much like

Dubuque County Does) for their system. I informed RaCom that Dubuque County paid to have the Amber tower structure strengthened. Even then in its current state it is at full capacity and its moorings would have to be analyzed. But if Cedar County wants to do/pay for the engineering effort to do the assessment to go right ahead. Ultimately any potential tower adaptation would have to be presented to the Jones County 911 Service board. At this time Cedar County is not far enough along in their planning stages to know if they want to pursue the Amber tower option. They will keep us appraised.

Cost of 911 Sign Materials

Schwab advised the board that like everything else cost of sign materials; posts, rivets, blades has gone up currently the cost of a full set of signage is \$58 per. The current price for residents to buy 911 signage is \$60 per set. I prorate to \$35 for just the blade and \$30 for just the post.

Motioned by Swisher, 2nd by Machart to increase the cost of signage to \$70 per set effective January 1st, 2022. All Aye. Motion carried.

Addition to Jets Building (update/Status from Sheriff)

Earlier in this calendar year Sheriff Graver made known his desire to add a dispatch capability in the Jets building located in Monticello. As a reminder, the current antenna system at the location is attached to the building, and should not be, the building was not designed to have any kind of tower/pole attached. Additionally, the console and radio that were formerly at secondary roads (backup) have been in storage at Radio Communications. Hopefully that system can be pulled out of mothballs and reused at this stie. Leonard has initiated a Notice of Intent (NOI) to see if any grant funding would be available. It will take a couple weeks to see if we get approval to APPLY for a grant. Initial quote from Radio Communications in April of 2021 was \$25,300. Note this does not include any building modification (office fabrication) that would be needed.

The Service Board instructed Leonard and Schwab to inform the Board of Supervisors of the plan and potential cost implications.

Other Items of Interest

P25 Infrasturture for Fire and Mutual Aid – Has been installed. Discussion ensued on the status of Fire and EMS and their P25 readiness. It was decided that all entities should target a January 1, 2023, go live for P25 communication. Schwab will advise all affected entities.

Midland School Equipment of Wyoming Tower – Schwab advised that there is an agreement in place with the Service Board but there is no statement regarding payment of any type. The question to the Board was does anyone recall any monetary arrangement? No one did, not even sure if the equipment is/was ever installed or used? Schwab will check into it with Midland School and Radio Communications.

Olin Tower Site – During the P25 infrastructure upgrade Radio Communications found the building had been compromised/infested with mice. Apparently, the tower has been sold to T-Mobile. T-Mobile installed some equipment in the shelter, bored some holes, did not seal them thus mice got in. Radio Communications also found that the safety climbing cable had come loose at the base of the tower and was wrapped around some of the transmission lines. I talked with Frank, Olin Telephone company, about the issues. He got the shelter holes plugged and was to contact T-Mobile about the loose cable. Next, Schwab reported that I cannot find any user agreement with Midland Telephone company. All this brought in question by the Service Board members. Do we even need this site? Who owns what? Who should we have an agreement with? Do we need a separate site? All questions assigned to Schwab to get sorted out.

Motioned by Leonard, 2nd by Machart to adjourn the meeting at 8:30 PM. All Aye. Motion carried.

Next Meeting – October 7, 2021

Recorded by:

Gary Schwab, Jones County 911 Coordinator