

JONES COUNTY 911 SERVICE BOARD

MEETING MINUTES

October 5, 2023

SERVICE BOARD MEMBERS

Bold lettering indicates those in attendance at this meeting.

Voting Membership

Denny Coon	Oxford Junction	Jeff Swisher	Board of Supervisors
William Roller	Morley	Roxanne Tapken	Martelle
Vacant	Olin Fire District	Jeff Stout	Anamosa
Joe Bayne	Monticello		
Jacob Koch	Mechanicsville	Brenda Leonard	Jones County EMA
Bert Kraai	Cascade	Greg Graver	Jones County Sheriff
Jean McPherson	Olin (Ambulance)	Brandon Siggins	Lisbon

Non-Voting Membership

Brandon Kent	Anamosa Area Amb.	Jake Lindauer	Lisbon/Mt Vernon Amb.
John Vacek	Wyoming Fire Co.	Russ Benke	Midland Ambulance

VISITORS in Attendance:

None

911 Coordinator

Gary Schwab - Jones County 911 Coordinator

Chair Denny Coon called the meeting of the 911 Service Board to order at 7:15 PM.

Motioned by Swisher, 2nd by Tapken to approve the agenda. All Aye. Motion carried.

Past Minutes of September 7, 2023

Motioned by Swisher, 2nd by McPherson to approve the minutes. All Aye. Motion carried.

Budget Report

Schwab reported financials through the end of September Fiscal Year 23: Fund balance stands at \$451,730.01, Revenue stood at \$68,618.45, Expenses stood at \$79,226.02. The Auditor’s office has changed their reporting process for departments slightly. Now sending department reports after the close of the last claim period of the month. I have included a separate schedule of claims for the previous month and another of the current month of approved and projected claims for the month.

Motioned by Swisher, 2nd by Tapken to approve the budget report as presented. All Aye. Motion carried.

Review and Discussion of Olin Tower Lease Agreement, Possible Approval

Schwab presented the tower lease agreement. Notifying the service board that the Olin-Morley Telephone Company approved the lease agreement without amendments/change. The 911 Service Board approved the agreement.

Motioned by Swisher, 2nd by Leonard to approve Olin-Morley Telephone Company and Jones County 911 Service Board lease agreement for use of the Olin Tower. All Aye. Motion carried.

Olin Tower Site Generator and HVAC Maintenance Agreement

Schwab informed the board that two different entities currently perform maintenance and service work on the generator and HVAC systems at the Olin Tower site. Frank Wood, General Manager of the site said that the 911 Service Board could appoint anyone the wishes to do that work. To be consistent with the Service Board’s other tower sites he suggested RC Systems for that work.

Motioned by Swisher, 2nd by McPherson to appoint RC Systems as the generator and HVAC system maintenance provider. Schwab to notify current providers of the decision. All Aye. Motion carried.

School Identification for Dispatch-Radio Programming

Schwab presented a quote from RC Systems to program five consoles in the Jones County Dispatch at \$665. This programming will allow dispatch to easily identify exactly which school is calling the dispatch center.

Motioned by Swisher, 2nd by Tapken to the console programming quote. All Aye. Motion carried.

P25 Possible Turn on for County EMS and Fire

It was reported that Martelle Fire had received the radios they needed. Now it is just programming that needs to be accomplished. Potentially everything could be in place for an early November turn on of the P25 system for Fire and EMS.

Other Items of Interest

None

Motioned by Swisher, 2nd by McPherson to adjourn the meeting at 7:40 PM. All Aye. Motion carried.

Next Meeting if required – November 2, 2023

Recorded by:

Gary Schwab, Jones County 911 Coordinator